



CONSTRUCTION SERVICES

MAINTENANCE

Paul M. Maintenance, Inc.
APPLICATION FOR EMPLOYMENT

Paul M. Maintenance, Inc. is an Equal Opportunity Employer. Prospective employees will receive consideration without discrimination on the basis of religion, race, creed, color, sex, gender, sexual orientation, age, national origin, religion, disability, martial status, victim of domestic violence, pregnancy, citizenship, veteran status, genetic predisposition or carrier status or membership in any other class protected by law.

PLEASE PRINT

Position Applied For: _____

Date of Application: _____

How Did You Learn About Us:

- Advertisement
- Employment Agency
- Friend
- Relative
- Walk-In
- Website/Internet
- Other _____

Last Name: _____ First Name: _____ Middle Initial _____

Address: _____ City _____ State _____ Zip Code _____

Telephone Number: _____ Cellular Number: _____

Email: _____

If you are under 18 years of age, can you provide required proof of your eligibility to work? [] Yes [] No

Have you ever filed an application with us before? [] Yes [] No

Have you ever been employed with us before? [] Yes [] No

Length of Employment: _____ [] Yes [] No

Are you currently employed?

May we contact your present employer? [] Yes [] No

Do you have the legal right to work in this country? Proof of citizenship or immigration status will be required upon employment in accordance with the Immigration Reform and Control Act of 1986. [] Yes [] No

On what date will you be available for work? _____

Are you available to work: Full Time Part Time Temporary

Are you currently on "lay-off" status and subject to recall? [] Yes [] No

Can you travel if a job requires it? [] Yes [] No

Have you ever been convicted of a felony or misdemeanor? [] Yes [] No

Answering yes will not necessarily disqualify an applicant from employment

If Yes, please explain _____

EDUCATION

	Elementary School	High School	Undergraduate College/University	Graduate/ Professional
School Name and Location				
Years Completed	4 5 6 7 8	9 10 11 12	1 2 3 4	1 2 3 4
Diploma/Degree	_____	_____	_____	_____
Describe Course of Study	_____			
Describe any specialized training, Apprenticeships and skills	_____			
Describe any honors you have received	_____			
State any additional information You feel may be helpful to us in Considering your application	_____			

REFERENCES

Give name, address, direct email and telephone number of three (3) references who are not related to you and are not previous employers.

- 1. _____
- 2. _____
- 3. _____

Are you able, with or without reasonable accommodations to perform the essential duties and functions of the job for which you are applying? [] Yes [] No

EMPLOYMENT EXPERIENCE

Start with your present or last job. Please list your past 3 jobs during the last 10 years.

- 1. Employer _____
Address _____

Length Employed: _____ Work Performed : _____

Telephone Number _____ Hourly Salary _____

Job Title _____ Starting \$ _____

Supervisor _____ Final \$ _____

Supervisor _____

Direct Cell _____ Supervisor Email _____

Reason for Leaving: _____

I hereby authorize you to contact this employer to verify my prior employment – initials: _____

If not, please explain why:

2. Employer _____

Address _____

Length Employed: _____ Work Performed : _____

Telephone Number _____ Hourly Salary _____

Starting \$ _____

Job Title _____

Final \$ _____

Supervisor _____

Direct Cell _____

Supervisor Email _____

Reason for Leaving: _____

I hereby authorize you to contact this employer to verify my prior employment – initials: _____

If not, please explain why:

3. Employer _____

Address _____

Length Employed: _____ Work Performed : _____

Telephone Number _____ Hourly Salary _____

Starting \$ _____

Job Title _____

Final \$ _____

Supervisor _____

Direct Cell _____

Supervisor Email _____

Reason for Leaving: _____

I hereby authorize you to contact this employer to verify my prior employment – initials: _____

If not, please explain why:

If you need additional space, please continue on a separate sheet of paper.

Applicants who are applying for a position that requires driving Company vehicles must be able to provide the Company with current and acceptable motor vehicle driving information. Employment and/or assignment may be conditional pending the receipt of a satisfactory report from the Department of Motor Vehicles.

Have you ever had been separated from employment for 3 months or longer? Yes No
If Yes, please explain:

Special Skills and Qualifications

Summarize special job-related skills and qualifications acquired from employment or other experience related to the job for which you are applying.

APPLICANT'S STATEMENT

I certify that the facts and responses set forth in this application, or otherwise made by me, are true and complete to the best of my knowledge and belief. I authorize the investigation of all statements contained in this application, or otherwise made by me, as may be necessary in arriving at an employment decision. I understand that any false statements or omissions of fact made by me in this application, or otherwise, constitute sufficient cause for rejection of this application or, if employed, grounds for immediate dismissal. I also understand that this application for employment is not a contract and is not intended to confer or create contractual rights of any kind or nature. If employed, employment is on an at-will basis and may be terminated at any time and for any reason. No representations have been made to me by Paul M. Maintenance, Inc. and I have not relied upon any representations by the Company.

For consideration of my application for employment, I expressly waive my right to a jury trial for any claim I might have against Paul M. Maintenance, Inc. Corporation and/or any of its related entities, officers, employees and/or agents. I agree that if I should bring any claim against Paul M. Maintenance, Inc. and/or its agents, or Paul M. Maintenance, Inc., should bring a claim against me, neither Paul M. Maintenance, Inc. nor I shall seek a trial by jury.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applicants are being accepted at that time.

Signature of Applicant

Date